

Place: 55 International Drive –Board Conference Room

Watch Meeting Via Live Stream: https://townhallstreams.com/towns/pease_dev_nh

BOARD OF DIRECTORS' MEETING

AGENDA

I. Call to Order:

II. Acceptance of Meeting Minutes: Board of Directors' Meeting of May 18, 2023 * (Fournier)

III. Public Comment:

IV. Consent Agenda Items:

A. Consent Agenda Approvals (Conard):

1. Legal Services * **(Parker)**
2. Jalbert Leasing, Inc. d/b/a C&J Bus Lines– Right of Entry – 42 Durham Street; 47 Durham Street and Hampton Street for Valet Parking * **(Levesque)**
3. Skyhaven Airport – T-Hangar Rent Adjustment * **(Fournier)**
4. Pease Development Authority – Website Re-Design * **(Lamson)**
5. Pease Aviation Partners (dba Million Air) – 53 Exeter Street – Time Extensions for Land Use Applications to December 31, 2023 * **(Ferrini)**

B. Consent Agenda Approvals with Waivers (Parker):

1. Portsmouth International Airport at Pease - Digital Communications Radios * **(Levesque)**
2. Portsmouth International Airport at Pease – Upgrade Existing Parking Equipment at C Lot * **(Ferrini)**
3. Portsmouth International Airport at Pease – Jet Bridge Rehab * **(Conard)**
4. Pease Development Authority – Diesel Vibratory Compactor * **(Fournier)**
5. Pease Development Authority – Microsoft 365 Migration * **(Lamson)**
6. Portsmouth International Airport at Pease – Honeywell International, Inc. – 5 year Service Agreement * **(Ferrini)**
7. Portsmouth International Airport at Pease - Honeywell International, Inc. - Access System Control Upgrade * **(Lamson)**

V. Committees:

A. Report:

1. Finance Committee *

VI. Old Business:

A. Approvals:

1. Aviation Avenue Group, LLC – 100 New Hampshire Avenue - Revised Concept Approval * **(Levesque)**

2. Lonza Biologics, Inc. – 101 International Drive –Café Expansion – Soil * (**Lamson**)

VII. Finance:

A. Executive Summary *

B. Reports:

1. FY2023 Financial Report for the Ten Month Period Ending April 30, 2023 *
2. Cash Flow Projections for the Nine Month Period Ending February 28, 2024 *

C. Approval:

1. Proposed FY 2024 Operating and Maintenance Budget and FY 2025 - FY2027 Forecast * (**Ferrini**)

VIII. Leases:

A. Report *:

1. Sublease between Farley White and Granite Acquisitions Inc. (WinWaste) – 90 Arboretum Drive
2. Sublease between Farley White and Cambridge Trust Company – 100 Arboretum Drive
3. Sublease between NH Avenue Retail Center, LLC and Community Health Access Network – 14 Manchester Square
4. Sublease between 200 International Limited Partnership and Liquid LP, LLC – 200 International Drive

IX. Contracts:

A. Report *:

1. Pease Golf Course –Pete’s Toilet Rental
2. 16 Pease Boulevard - Chris-Co Construction Services, Inc. - Replacement of Septic Pump and Floats
3. Pease Golf Course –Two T’s Services, Inc. - Blueair 900A and Blueair 500A Ice Makers
4. Portsmouth International Airport at Pease - Honeywell International, Inc. – Airport Access Cards

X. Executive Director:

A. Reports:

1. Golf Course Operations *
2. Airport Operations
 - a) Portsmouth International Airport at Pease (PSM)
 - b) Skyhaven Airport (DAW) *
 - c) Noise Line Report
 - (i) May 2023 *

B. Approval:

1. Land Use Controls – Overlay District * (**Fournier**)
2. Fuel Flowage Fee Increase * (**Lamson**)

XI. Division of Ports and Harbors:

A. Reports:

1. 2015 – 2023 Mooring Permit Application Analysis *
2. 2014 - 2023 Mooring Waitlist Analysis *
3. 2023 Requests for Mooring Reconsideration *
4. December 2022 – January 2023 Commercial Marine Licensing *
5. Morton Salt – Exercise Second of Three One Year Options to License and Operating Agreement *
6. Charter boat Right of Entries, Hampton & Rye Harbor Marine Facilities *
7. Rye Harbor – December Storm Surge Repairs *
8. Portsmouth Fish Pier – Bait Cooler *

B. Approvals:

1. Final proposal Pda 600 rules * (**Levesque**)
2. Rye Harbor Marine Facility – Hexagonal Gatehouse * (**Conard**)
3. Rights of Entry with Concession Agreement, Rye Harbor Marine Facility, Rye Harbor Lobster Pound * (**Ferrini**)

XII. New Business:

A. Approvals:

1. ATDG, LLC - Ambulatory Surgical Center and Outpatient Building - 360 Corporate Drive – Letter of Intent and Concept Approval * (**Parker**)
2. Shaines & McEachern - 282 Corporate Drive – Concept Approval * (**Lamson**)

XIII. Special Event:

A. Report:

1. Veterans’ Count - Pack & Boots 5K Road Race to be held on July 4, 2023 *

XIV. Upcoming Meetings:

Noise Committee	June 15, 2023 @ 6:30 p.m.
Transportation Management Committee	June 22, 2023 @ 8:30 a.m.
Port Committee	July 6, 2023 @ 8:00 a.m.
Board of Directors	August 17, 2023 @ 8:30 a.m.

All Meetings begin at 8:30 a.m. unless otherwise posted.

XV. Directors’ Comments:

XVI. Adjournment:

XVII. Press Questions:

- * Related Materials Attached
- ** Related Materials Previously Sent
- *** Related Materials will be provided under separate cover
- + Materials to be distributed at Board Meeting
- Confidential Materials